

# How to apply for Personal Independence Payment



## What is Personal Independence Payment (PIP)?

Personal Independence Payment (PIP) is the name of a benefit that some people with a disability or health condition get.

The money is to pay for extra help to look after yourself and to get around.

This Easy Read tells you how to apply for PIP.



## Step 1: Check that you can get PIP

To see if you could get PIP read our [What is PIP? Easy Read page](#).



## Step 2: Make sure you have everything you will need

Before you contact the Department for Work and Pensions (DWP), you will need to have a few things ready to tell them.



Things you will need to tell the Department for Work and Pensions (DWP):

- Your name, address and telephone number
- Your date of birth



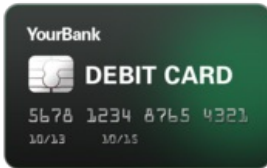


To ask for longer than 28 days you must write to the Department for Work and Pensions (DWP).



- Your National Insurance number if you have one

You can find your National Insurance number on any letters you have had about your tax, pensions or benefits.



- Your bank or building society account number and sort code



- Your doctor or health worker's name, address and telephone number



- any dates when you were in a care home or hospital, and their addresses



- any dates when you were not in the UK for more than 4 weeks at a time, and the name of the countries you visited.



## What to do if you want help to speak to the Department for Work and Pensions (DWP)

If you are not sure about talking to the Department for Work and Pensions (DWP) yourself, you can:



- Ask the Department for Work and Pensions (DWP) to add someone you trust to the same phone call



- Ask someone you trust to make the call for you.
  - If you want to do this you will need to sit next to them when they make the call.



### Step 3: Contact the PIP team

To ask for PIP you need to contact the Department for Work and Pensions (DWP).

It is quicker to speak to them by phone.

Phone: 0800 917 2222



Other ways to contact the Department for Work and Pensions (DWP):

- By Textphone to: 0800 917 7777
- By Relay UK to: 08009 172 222 (open 8am - 5pm)



- Relay UK is a tool for people who cannot hear or speak on the phone.



- By letter to:

Personal Independence Payment New Claims,  
Post Handling Site B.

Wolverhampton.

WV99 1AH.



## **What happens after you have contacted the Department for Work and Pensions (DWP)?**

After you have asked for PIP you will be sent a form.

The form is called a PIP2.



The form will ask you for more information about your disability or health conditions.



It will also ask you about the help and equipment you need.



Put as much information as you can on the form.

For example, if you need help to cook food, tell them what help you need and why.

Also tell them what would happen if you do not get any help.



You might want to keep a diary to help you to fill out the form.



We have made a [list of things to think about to help you to keep a diary](#).



You have 28 days from the date you called the Department for Work and Pensions (DWP) to send the form back to them.



You can ask for longer than 28 days to return your form if you have a good reason.

Reasons include:

- you are waiting for an advice appointment.
- you can not complete the form on your own.



- you are sick and not able to complete the form.



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