



**We are
People First.**

**4 Weekly Pay Dates
Employed Staff**

2024-25

Period	Date From and to	To Be Submitted By Monday	Pay Day Friday
1	23/03/24 – 19/04/24	22 nd April 2024	3 rd May 2024
2	20/04/24 – 17/05/24	20 th May 2024	31 st May 2024
3	18/05/24 – 14/06/24	17 th June 2024	28 th June 2024
4	15/06/24 – 12/07/24	15 th July 2024	26 th July 2024
5	13/07/24 – 09/08/24	12 th August 2024	23 rd August 2024
6	10/08/24 – 06/09/24	9 th September 2024	20 th September 2024
7	07/09/24 – 04/10/24	7 th October 2024	18 th October 2024
8	05/10/24 – 01/11/24	4 th November 2024	15 th November 2024
9	02/11/24 – 29/11/24	2 nd December 2024	13 th December 2024
10	30/11/24 – 27/12/24	30 th December 2024	10 th January 2025
11	28/12/24 – 24/01/25	27 th January 2025	7 th February 2025
12	25/01/25 – 21/02/25	24 th February 2025	7 th March 2025
13	22/02/25 – 21/03/25	24 th March 2025	4 th April 2025

Any queries, please contact your payroll administrator on 01228 317070.

Please send completed time sheets to timesheets@wearepeoplefirst.co.uk